

The Power of Punctuation

-	HYPHEN used to join words together 'second-hand' 'pre-loved'
–	DASH used to add extra information 'London - city of culture - is close
.	A FULL STOP is used to show the end of a sentence.
?	QUESTION MARK used at the end of a sentence to show a question 'What time does the day end?'
,	COMMA creates a pause in the sentence; separates items in a list and indicates when extra information is included within a sentence.
.. .	ELLIPSIS creates a cliff-hanger at the end of a sentence or to show that some words have been missed out in a quotation.
:	COLON used to show the start of a list or used when giving an explanation 'Summer is the best time of the year: longer days, the sun is shining and everyone is happy.'
;	SEMI-COLON used in detailed lists or to show that two sentences are closely related. 'Lisa loved eating ice creams; Daisy, her best friend, loved eating cheese.'
!	EXCLAMATION MARK used to show urgency or emotion 'Stop!'
'	APOSTROPHE MARK used to show possession 'Lisa's cat.' "The boys' bags are over there.' To show letters have been omitted 'Lisa did not like cheese.' 'Lisa didn't like eating cheese.'
" "	SPEECH MARKS shows when someone is speaking "I will just finish reading this page."
()	BRACKETS used to add extra (but not essential) information to a sentence.