

ADDITIONAL  
INFORMATION

2019/2020



# Bishop Rawstorne Church of England Academy

**Aspire** | Believe | **Achieve**

# Our Christian Ethos In Practice

## WORSHIP

### Tutor Group Worship

This takes place in tutor groups led by tutors and students on Wednesday or Thursday afternoon registration. The materials are planned by our worship team and seek to give students and staff, an opportunity to stop, have a moment of silence, pray, and to worship God. These times are planned to give them the chance to hear about and explore the Christian faith for themselves, at their own pace.

### Year Group Worship

These are times that traditionally we have called Assemblies. They still contain notices and give the Heads of Year the opportunity to speak to year groups. But the key feature of these times is worship. They begin with a candle being lit, and then a Clergy Chaplain, a member of staff, a tutor group, or an external visitor delivers a time of thought, reflection, and prayer to engage students in exploring the theme for that week.

### Worship Services

These take place several times during the year. They are times to celebrate key school events and Christian Festivals. These are Christian in nature and content, and aim to meet each student, regardless of the depth of their faith. Celebrating together is a foundation of our school and brings us together as a community to worship God.

### Chaplaincy Team

The school chaplaincy team is made up of senior members of our staff, members of the Governing Body and local clergy members who work together to develop and support the spiritual lives of our students on a daily basis. This team contributes significantly to the worship and delivery of the programme within the school, offering spiritual support to students, staff and parents.

### Ethos Council

This group was established in the academic year 2017/2018 as a development of the Worship Council with the aim of being actively involved in the spiritual and worship aspect of school life. They meet half-termly throughout the year and are supported by members of the chaplaincy team.

# Social, Moral, Spiritual And Cultural Development

We understand that school plays a very influential part in the personal development of its students, and it is important that we do this in a manner that is beneficial to all our young people. We have developed an ethos in our school within which all pupils can grow, flourish, respect others and be respected. Our aim at Bishop Rawstorne is to ensure that we do all that we can to help our pupils develop into self-assured, confident, happy, aspirational young people who are developing their self-knowledge and who will become positive global citizens.

### We aim to do this by:

- helping our pupils to be reflective about beliefs, values and more profound aspects of human experience, using their imagination and creativity and developing curiosity in their learning.
- helping our pupils develop and apply an understanding of right and wrong in their school life and life outside school.
- providing opportunities for our pupils to take part in a range of activities requiring social skills.
- helping our pupils develop awareness of and respect for diversity in relation to, for example, gender, race, religion and belief, culture, sexual orientation and disability.
- helping our pupils to gain a well-informed understanding of the options and challenges facing them as they move through the school and on to the next stage of their education and training.
- providing opportunities for our pupils to develop an appreciation of theatre, music, art and literature.
- helping our pupils to develop the skills and attitudes to enable them to participate fully and positively in democratic modern Britain.
- providing opportunities for our pupils to respond positively to a range of artistic, sporting and other cultural opportunities.
- helping our pupils to understand and appreciate the range of different cultures within school and further afield as an essential element of their preparation for life.

# Our Curriculum

## Key Stage 3-Years 7 and 8

All students at Key Stage 3 follow the same curriculum pathway: English, Mathematics, Science, Religious Education, History, Geography, Modern Foreign Languages, Design and Technology, Art, Music, Physical Education and Computing.

## Key Stage 4-Years 9, 10 and 11

Since 2017, our students have followed a three-year GCSE pathway from Year 9. All students at Key Stage 4 study the following subjects to examination level: English, Mathematics, Science, Religious Education and either History or Geography. The majority of students also study English Literature and a Modern Foreign Language. The balance of subjects studied is drawn from a comprehensive menu of option choices.

## Religious Education

Christianity is at the core of our existence as a Church of England school as we are wholly committed to the spiritual development of our students. All of our students study Religious Education from Year 7 onwards and all study the subject to GCSE examination level in Year 11.

## Personal, Social and Health Education and Citizenship

In order to ensure the broad development of our students socially, morally, culturally and spiritually, we offer a complementary programme that is taught as part of our daily curriculum and enhanced through significant extra-curricular and cross-curricular enrichment.

## Sex Education

The physical and emotional well-being of our students through a programme of sex education is well-supported within Religious Education and Science as well as the aforementioned PSHE programme.

# Meeting The Needs Of All Of Our Students

## Learning Support

We have a highly-qualified Learning Support staff with a vast experience of dealing with students with physical disabilities, learning difficulties, behavioural issues, English as an additional language, looked after children, and Able, Gifted and Talented students. These qualifications include areas such as speech and language, and dyslexia specialisms.

Working closely with teaching staff, students, and other agencies, we assess needs and create individual education plans to ensure progression for our students who need our support. This might be one to one tuition, small group work, or in class support, differentiating the curriculum as necessary.

## Music Tuition

As part of our commitment to broadening the experience and development of our students, we have a wide-range of music tuition available. With a team of peripatetic music teachers, we offer a significant number of opportunities to develop instrumental and voice prowess.

## Homework

It is the policy to set home study on a regular basis. The nature of GCSE and the demands of the curriculum mean that home study often continues and develops on-going work in school as well as being set as a specific task. The co-operation and support of parents is especially appreciated and essential in helping us to identify students who may be under-achieving.

## Home School Partnership

Parents are encouraged to get in touch with the Group Tutor if they are worried or concerned about any matter.

Often difficulties can be sorted out very simply if they are dealt with straight away - if they are left they can become crises. Sometimes it is helpful if one person knows of a factor at home that may affect the student, e.g. the death of a grandparent or even a pet. If the Group Tutor is not available you can approach the Head of Year who has responsibility for your child's year group.

## Home School Agreement

After consulting widely with parents, the Student Council, teaching staff and Governors, the school has developed its own Home School Agreement. It is not a legal document, but a statement of intent to be signed by all parties.

This is intended to further enhance the Home School Partnership



# Enriching Our Community

At Bishop Rawstorne, we believe in offering a wide and varied range of opportunities to our students outside of the classroom to provide significant life chances and complement the academic education we provide.

Each year there is a broad menu from which our students can select and the significant take-up year-on-year by both students and staff is the clearest indication possible of the outstanding provision we provide

**Without being an exclusive or extensive list, the activities below offer a flavour:**

- Overseas residential visits to Germany, France, Poland, Iceland, Italy and Spain.
- Residential, adventure and activity visits for Geography, History, Food Technology, Music, English.
- Bi-annual Music and Drama musical productions.
- A rich range of sporting teams and clubs on offer throughout the year.
- Subject-related clubs such as Dance, Chess, Astronomy, STEM and much, much more.

# Extra-Curricular Enrichment Activities

## PE and Games

Our sporting opportunities are wide and varied and they reflect the interests, expertise and commitment of our staff. Currently we offer gym club, self-defence, cheerleading and a popular dance club, which regularly participates in school assemblies and entertains at many school functions. There are netball, football, basketball, rugby, athletics, tennis, cross-country, cricket and even a ski team. All these yield an amazing quantity of enthusiasm and talent. We compete in all the local school competitions, with more than our fair share of success. For up-to-date information students are asked to consult the PE notice-board.

In addition to these activities, the school is an accredited provider for the Duke of Edinburgh Award and we offer our students in Years 10 and 11 the opportunity to achieve their Bronze and Silver Awards. This provides an outstanding opportunity for our students to develop and grow as individual and as part of a wider team in the areas of Volunteering, Physical, Skills and Expedition.

## Music

We have a rich tradition of music-making at Bishop Rawstorne and for the musically inclined, a wide range of tastes, abilities and interests are catered for. The school has two main ensembles consisting of a large band, with a wide variety of instruments and a singing group, both of which are open to everyone within school. The band and singing group both perform in and out of school, for a variety of different events. They both offer students the opportunity to develop their skills as a musician as well as the chance to perform.

## Drama

The Drama department offers practical workshops throughout the year which culminates in a whole school production every two years. In the academic year 2016/2017 the school put on a performance of the highly popular musical Annie.

The final performance is open to all year groups, from 7-10. We also attend, and perform at, outside venues and competitions such as The Croston Arts Festival and the BBC Shakespeare competitions.

## Language Clubs

The MFL faculty offers a range of clubs and after-School sessions, ranging from 'Master Classes' to help students studying for their GCSE examinations, to lunchtime language, culture and ICT clubs aimed primarily at Key Stage 3 students.

# Pastoral Care

## Pastoral System

We have a strong and powerful tradition of excellent staff-student relationships, which enhances effective teaching and learning. Our students are exceptionally well cared for in an environment which is positive in its approach to young people. Each individual student is valued and the organisation of our pastoral care reflects this. Our aim is to enable students from across the entire ability range to achieve their academic potential and to develop into responsible young adults. Our vision encompasses the 3Rs, Respect, Resilience and Readiness to Learn.

The Pastoral System is organised in a Tutor Group system. Tutor groups run in Years 7-11 with a Group Tutor who will, where possible, stay with the same tutor group for five years. The Heads of Year work closely with Senior Staff, Curriculum Leaders and Lead Teachers, who have responsibility for care and discipline within their areas. The pastoral team at Bishop Rawstorne works to support, develop and inspire students, whilst instilling strong values and a sense of responsibility for their behaviour and actions. We will encourage where needed, empathise when required and enforce rigorously the high standards our academy is known for.

Mrs Lane is Assistant Headteacher with responsibility for Pastoral Care, overseeing the leadership and management of all five year groups and pastoral issues therein on a day-to-day basis. This team carries out a number of important roles within the school and these include liaising with local sixth forms to ensure a smooth transition to Further Education, liaising closely with primary schools to ensure effective integration into the life of Bishop Rawstorne's community in Year 7, and the allocation of Tutor Groups. Tutors are the first point of contact between home and school.

Miss Palmer is our SENCO and Mrs Wade is our Deputy SENCO and also has responsibility for the KS4 / 5 transition.

Mr Williams is in charge of Parental Liaison, and as such if you have concerns, and feel you would rather discuss them with someone other than your son or daughter's tutor or Head of Year – please feel free to contact him.

## The Heads of Year for 2018 / 19 are as follows:

Year 7	Mr Sixsmith
Year 8	Mrs Ashcroft
Year 9	Miss Huyton
Year 10	Mrs Cogley
Year 11	Mrs Anglim

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## Induction Programme - Transferring from Primary School

We address pupils' induction by planning thoroughly to ensure that the transition from primary to secondary is a smooth, happy and rewarding experience. Members of the leadership and pastoral teams visit many of our contributory primary schools each year in March or April. This provides the opportunity to discuss with both staff and students their hopes and concerns about the transition from primary to secondary. This is quite a task as we draw students from so many schools. However, each visit is most valuable as a picture of each child begins to emerge, and it is well worth the time and effort spent. When appropriate the SENCO or Deputy SENCO, will also visit to discuss individual students who may need special support at secondary school.

We then invite parents and children to a special evening in June to meet senior staff, to familiarise them with the buildings and routines, to look at items of school uniform and, most importantly, to meet and have an interview with the teacher who will be their new Group Tutor. This allows parents, students and tutors to discuss the strengths, needs, interests and ambitions of each individual child and to start the Home/School partnership which we value so highly.

In addition, in July, every child who secures a place is invited to spend a whole day at Bishop Rawstorne. They follow a specially prepared timetable, experience school routines, enjoy our lunches (very popular!) and make new friends.

This getting-to-know-you process ensures that every new entrant starting school each September arrives as someone already known to us. The very first day of the September term is another induction day for Year 7 students, when only Years 11 and 7 are in school. Following that, there is a clear induction programme, whereby our strong links with primary schools and partners continue.

## Discipline and School Rules

Our school sets very high standards of behaviour and courtesy promoting self-discipline, positive achievements and effective learning. Our Discipline Policy remains the responsibility of the Headteacher and the Governing Body. No amendments can be made without their express instruction and they remain the final arbiters in any matters relating to it.

## Child Protection Issues

Through day-to-day contact with children, schools are particularly well placed to observe signs of abuse, changes in behaviour or failure to develop. Parents should be aware, therefore, that where it appears to a member of the school staff that a child may be at risk, the school is required, as part of the local Child Protection Procedures, to report their concern to Social Services Department immediately.

# The Student Council

As part of our commitment to responsible citizenship, the Student Council continues to have an important voice in the school. Every tutor group is represented on the council which meets regularly and makes its views known to both the Headteacher and the Governors. These representatives have been successful in bringing matters to the Governors' attention, which has led to an improvement in facilities. Student views are sought on policy matters eg. anti-bullying, behaviour and uniform.

The Student Council also makes its decisions known to the student body via assemblies and by encouraging representatives to pass information on to their tutor groups when necessary.

Students are at the heart of decision making and their input into this process is important to us. The Student Council meet regularly and are involved in the interview process for all appointments.

## Library

The Library/Resource Centre is fully computerised and all information about books and readers is listed on the computer network.

There is a wide selection of fiction and non-fiction books and magazines available.

You will also find in the Library computer equipment with printing facility and a photocopier for use by staff and students under supervision. A small charge is levied for use of the photocopier.



# Term and Holiday Dates 2019 – 2020

## AUTUMN TERM 2019

<b>STAFF INSET DAY – SCHOOL CLOSED</b>	<b>Tuesday 27 August 2019</b>
School re-opens on	Wednesday 28 August 2019 <b>Years 7 and 11 only</b>
	Thursday 29 August 2019 <b>All Years</b>
<b>STAFF INSET DAY – SCHOOL CLOSED</b>	<b>Thursday 3 October 2019 (Open Evening)</b>
Closure after school	Friday 18 October 2019
School re-opens on	Monday 4 November 2019
Closure after school on	Friday 20 December 2019 at <b>1.15pm</b>

## SPRING TERM 2020

School re-opens on	Monday 6 January 2020
Closure after school on	Friday 14 February 2020
School re-opens on	Monday 24 February 2020
Closure after school on	Friday 3 April 2020 at <b>2.00pm</b>

## SUMMER TERM 2020

School re-opens	Monday 20 April 2020
<b>MAY DAY HOLIDAY – SCHOOL CLOSED (75th Anniversary of VE day)</b>	<b>Friday 8 May 2020</b>
Closure after school on	Friday 22 May 2020
School re-opens on	Monday 1 June 2020
<b>STAFF INSET DAY – SCHOOL CLOSED</b>	<b>FRIDAY 26 JUNE 2020</b>
Closure after school on	Friday 17 July 2020 at <b>1.15pm</b>
<b>STAFF INSET DAY – SCHOOL CLOSED</b>	<b>MONDAY 20 JULY 2020</b>
<b>STAFF INSET DAY – SCHOOL CLOSED</b>	<b>TUESDAY 21 JULY 2020</b>

Please note that any leave of absence will only be granted in very special or exceptional circumstances. We strongly urge parents to avoid taking children out of school for holidays during term time. The Headteacher remains the final arbiter for any requests made.

# GCSE Results 2019

Number of students on roll in Year 11: 179  
Students achieving at least one qualification: 99.4%

% ACHIEVING 9 – 4 STANDARD PASS in ENGLISH & MATHS	<b>89%</b>	% ACHIEVING 9 – 5 STRONG PASS in ENGLISH & MATHS	<b>73%</b>
% ACHIEVING 5 or more 9 – 4 STANDARD PASS IN ENGLISH & MATHS	<b>85%</b>	% ACHIEVING 5 or more 9 – 5 STRONG PASS IN ENGLISH & MATHS	<b>69%</b>
% of total exams returning 9 or 8 grades	<b>17%</b>	% of total exams returning 9, 8 or 7 grades	<b>34%</b>
% Entering English Baccalaureate (students studying English Language and Literature, Maths, 2 or more Sciences, Humanities & MFL)		<b>66%</b>	
% Achieving EBacc (Standard Pass) a grade 4 or above in the EBacc subjects	<b>55%</b>	% Achieving EBacc (Strong Pass) a grade 5 or above in the EBacc subjects	<b>42%</b>
Average Points Score per EBacc Subject Sat		<b>5.4</b>	
Estimated Average Total Progress 8 Score (equivalent to 40% of each of our GCSEs being 1 grade higher than the national average for similar ability students)		<b>0.5</b>	
Average number of GCSE's entered per student		<b>9.7</b>	
% students entered for 2 or more Science Elements		<b>99%</b>	
% students achieving 2 or more Science Standard Passes		<b>84%</b>	
% students taking 3 Single Sciences		<b>34%</b>	
% students entered for 1 or more Modern Foreign Languages		<b>67%</b>	
% students entered who achieved at least a standard pass		<b>86%</b>	

YEAR 11 : SUMMARY OF GCSE RESULTS 2015 to 2018					
	% ACHIEVING A* - C ENGLISH & MATHS (9 – 4 in 2017)	% ACHIEVING 5+ A* - C INCLUDING ENGLISH & MATHS (9 – 4 in 2017)	% ACHIEVING 1+ A* – G or GNVQ equivalent	% EBacc: A*-C in English, Maths, 2 Science, Humanities & MFL	PROGRESS 8 SCORE
<b>2018</b>	91	87	72	49	0.5
<b>2017</b>	87	85	100	54	0.34 est.
<b>2016</b>	86	85	100	46	0.37
<b>2015</b>	88	87	99	54	0.45

# School Uniform

The aim of the school uniform is to allow our students to access dress that is to be comfortable, economical, smart and practical for daily school activities. All clothing must be named. Every student is expected to wear approved school dress. The uniform can be purchased from 'Favourites' in Croston. Telephone 01772 600142.

No studs or ear-rings are to be worn under any circumstances. A cross may be worn if tucked into a shirt. No make-up, fake tan, false nails, nail-varnish or body piercing are allowed.

No extreme hairstyles or colourings should be worn. If parents are unsure, we strongly advise them to contact the school in the first instance. Any contravention of the school hair policy will necessitate parents being telephoned and students remaining in the inclusion room until the hairstyle is rectified.

Outdoor coats should be plain in navy blue or black only, no fur jackets, sweatshirts, denim jackets, hooded tops, band jackets, track suit tops or any other 'fashion' coats are allowed as outdoor coats. Plain dark-coloured scarves can be worn during inclement weather but should not be worn inside the school buildings.

## BOYS

Blazer	Plain blue with school crest
Shirt	Plain white
Trousers	Plain black with school crest
Jumper	Plain navy blue V-neck with school crest (optional)
School clip-on tie	To be worn (Year 11 wear a blue tie or a Senior Prefect tie)
Shoes	Low heeled, black, sensible - no boots or trainers – laces must be tied
Socks	Plain black or navy
Scarves	Plain dark-coloured – to be worn in inclement weather only

## GIRLS

Blazer	Plain blue with school crest
Skirt	Plain navy blue knee length box pleat skirt with school crest
Trousers	Plain navy blue tailored trousers with school crest
Jumper	Plain navy blue V-neck with school crest (optional)
Blouse	Traditional plain white school blouse with buttons to collar – not fitted
School clip-on tie	To be worn - (Year 11 wear a blue tie or a Senior Prefect tie)
Shoes	Low heeled, black, sensible - no boots or trainers – laces must be tied
Socks	Plain black or navy
Tights	Navy or black tights may be worn (Socks or tights to be worn but not both)
Scarves	Plain dark-coloured – to be worn in inclement weather only

## Physical Education

### Boys (Indoors)

Navy Blue shorts with red piping and school crest  
Red shirt with school crest  
Navy socks  
White training shoes (clean - non-marking soles)  
A towel

### (Outdoors)

Football boots and shin pads  
Outdoor trainers  
Red rugby jersey with school crest- reversible navy blue  
A towel

### Girls

Red shirt with school crest  
Navy Blue shorts with red piping and school crest  
Navy socks  
Navy Blue fleece with school crest  
White training shoes  
Plain navy blue jogging pants with school crest-optional extra in the winter term.  
A towel

It is our policy to maintain a high standard of dress. Students not wearing full uniform will be offered spare items by school if available. If not available students will be placed in our inclusion area until the uniform issues are resolved.

The school will be the final arbiter regarding suitability of dress and appearance.



# Teaching Staff

## 2019/2020

### Teaching Staff

Miss C Abbott, Higher Dip. Fashion Design, PGCE  
 Mr C Acosta, B.A(Hons), MSc, PGCE  
 Mr P Almond, BSc (Hons), QTS\*  
 Mr K Anglim, BA (Hons), PGCE  
 Mrs L Anglim, BA (Hons), PGCE\*  
 Mrs J Armitage, BA (Hons), PGCE  
 Mr P Ascroft, BA(Hons), PGCE, MTh

Miss S Ashcroft, BA (Hons), PGCE  
 Dr W Aston, BSc (Hons), PhD, PGCE  
 Mrs S Beesley, BEng (Hons), QTS  
 Mrs H Bonner, Bsc (Hons), PGCE  
 Mrs G Borsbey BA (Hons), MA (Cantab), QTS  
 Mrs H Brady, BSc (Hons), PGCE

Mrs K Broadley, BA (Hons), PGCE\*

Mr S Bushell, BSc (Hons), PGCE  
 Mrs L Cogley, BSc (Hons), QTS  
 Mr P Cowley, BEng, MSc (Eng), PGCE,  
 National Leader of Education

Mr J Davies, BMus (Hons), PGCE  
 Mr A Duckworth, BA (Hons), PGCE\*  
 Mr S Edwards, BSc (Hons), PGDip, PGCE  
 Mrs R Eriksson, BSc (Hons), CEng, MIET, PGCE  
 Mrs S Farrimond, BA (Hons), PGCE  
 Mr I Gardiner, BA (Hons), PGCE, MSc  
 Mrs A Holden, BA (Hons), PGCE  
 Mr S Hornby, BA (Hons) QTS  
 Mr R Hosker, BA (Hons), PGCE, MA  
 Miss K Huyton, BA (Hons), PGCE  
 Mr S Jackson, BSc (Hons), PGCE  
 Mrs S Jones, BEd (Hons), CTC  
 Mrs C Lane, BA (Hons), PGCE, MEd

Textiles, Art  
 Second in TAC, ICT/Computing  
 Assistant Headteacher, Curriculum  
 Mathematics  
 Senior Head of Year, Year 11, English  
 Lead Teacher, Art  
 Curriculum Area Leader of Religious  
 Education and Worship  
 Head of Year 8, Modern Foreign Languages  
 Science  
 Science  
 Science  
 Modern Foreign Languages  
 Second in Mathematics, Numeracy  
 Co-ordinator  
 Head of Spanish/Second in Faculty Modern  
 Foreign Languages  
 Mathematics  
 Head of Year 10, Geography

Headteacher

Lead Teacher, Music  
 Assistant Headteacher, Pupil Premium  
 Humanities, Physical Education  
 Mathematics  
 Modern Foreign Languages  
 Lead Teacher of Geography  
 Second in Faculty, Science  
 Lead Teacher, History  
 Curriculum Leader, Mathematics  
 Head of Year 8, Physical Education  
 Curriculum Area Leader of TAC  
 Physical Education  
 Assistant Headteacher, Pastoral Care

Mrs K Lawley, BA (Hons), PGCE\*

Mrs C Littlewood, BA (Hons), QTS  
 Mrs G Loveday, BSc (Hons), QTS  
 Mrs V McShane, BSc (Hons), PGCE  
 Mr B Needham, BSc (Hons), QTS  
 Miss E Palmer, BMus (Hons) QTS VCMT Dip (Hons)  
 Mrs L Petts, BSc (Hons), PGCE  
 Mrs J Poole, BSc (Hons), MA, PGCE  
 Mr P Rawlinson, BA (Hons), PGCE\*  
 Mrs S Regan, BA (Hons), PGCE  
 Miss C Robinson, BA (Hons), PGCE

Mr C Rockley, BSc, QTS  
 Dr R Saunders, MA (Hons), PHD, PGDE  
 Mr T Sixsmith, BA (Hons), PGCE  
 Mr D Smart, BSc (Hons), PGCE  
 Mrs N Smith-Hughes, BA (Hons), PGCE  
 Miss J Speakman, BA (Hons), PGCE, MA  
 Miss K Stoneley, BSc (Hons), QTS  
 Mr D Tye, BSc (Hons), QTS  
 Mrs B Walton, BA (Hons), PGCE  
 Mrs S Walton, BA (Hons), PGCE, MA  
 Mrs C Whitton, BEng (Hons), PGCE  
 Mr M Williams, BSc (Hons), PGCE

Mr B Willis, BSc (Hons), PGCE  
 Mrs H Winter, LLB (Hons) QTS\*  
 Mr J Wood, BEng (Hons), QTS\*

\* Specialist Leader of Education

Curriculum Leader,  
 Modern Foreign Languages  
 English  
 Special Events Co-ordinator, Food Technology  
 Science  
 Lead Teacher of Physics, Science  
 Music, SENCO  
 Curriculum Leader, Science  
 Mathematics  
 Deputy Headteacher  
 Second in Faculty, English  
 Co-ordinator of PSHEe, Lead Teacher of  
 Religious Education  
 Lead Teacher of SPDM  
 English  
 Head of Year 7, Humanities  
 Lead Teacher, Physical Education  
 Lead Teacher, Drama, English  
 Humanities, History/Religious Education  
 Computing and ICT  
 Science  
 Humanities  
 English  
 Mathematics  
 Parental Liaison Co-ordinator,  
 Physical Education  
 Science  
 Assistant Headteacher, Teaching school  
 Assistant Headteacher, Data

### Teaching Assistants

Miss L Wade Assistant SENCO  
 Mrs R Ball First Aid Co-ordinator  
 Mrs I Blackburn  
 Mrs J Frackelton  
 Mrs W Gibbons  
 Mrs A Parkinson  
 Mrs J Prescott  
 Mrs A Robinson

### Cover Supervisors

Mrs R Fearn Learning to Learn Co-ordinator  
 Mrs M Meadows\*  
 Mrs C Thompson

\* Specialist Leader of Education

### Administration

Mrs L Hood, LLB (Hons)\* Business & Finance Manager – Senior Leadership Team  
 Mrs S Glover PA to the Headteacher  
 Mrs S Burt Office Manager/Admissions Officer  
 Mrs J Cogley Technology Technician  
 Mr R Cowell IT Network Manager  
 Mrs C Dale IT Technician  
 Mrs T Forrest Receptionist  
 Mrs S Gaskell SIMS Administration/Exams/Assessment Officer  
 Mrs W Gibbons Science Technician  
 Mr S Hackney IT Technician  
 Mrs S Hosker, BSc (Hons) Assistant Business Manager/Clerk to Governors  
 Mrs J Lemm Finance Officer  
 Mrs J Murphy Inclusion Officer  
 Mrs S Parker Reprographics Technician  
 Mrs J Prescott Teaching School Administrative Officer  
 Mrs C Prior Clerical Officer  
 Mrs J Prout Clerical Officer  
 Mrs J Rimmer Librarian  
 Mrs E Speakman Science Technician

\* Specialist Leader of Education

### Site Staff

Mr B Parker Site Supervisor  
 Mrs H Taylor Site Supervisor  
 Mr R Lewczenko Site Supervisor

### Catering Staff

Mrs Alex Parkin Catering Manager  
 Mr C Bretherton  
 Mrs C Bretherton  
 Mrs M Burns  
 Mrs L England  
 Mrs C Jackson  
 Mrs K Nelson  
 Mr P Wickstead

## Support Staff

### 2019/2020



# Admissions Policy

## For September 2020 Intake

### INTRODUCTION

The number of places available for admission to Year 7 in September 2020 will be a maximum of 190. In the event of oversubscription, places will be given in turn using the criteria below working through the criteria in order until all available places have been allocated. Where there are more applicants than places within a criterion, distance will be used to allocate places with those closest to the school given priority. Parents are asked to work down the criteria in order from 1.1 to 1.12 to see which criterion or criteria their child(ren) will be placed at.

### THE CRITERIA FOR ADMISSION

These Criteria are given in priority order and will be applied to those parents of children who indicate that the school is a PREFERENCE for their child, as the school is required to operate a system of equal preferences. In the event of there being over-subscription for entry to the school and if a tie-break is required within any criterion, then the Local Authority's system for a random draw will decide which student receives an offer of a place.

- 1.1 Looked After Children  
Priority must be given to children in public care. This includes any "looked after child", "previously looked after children" and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order.
- 1.2 Children with Special Medical or Social Circumstances  
Children with special medical or social circumstances affecting the child where these needs can only be met at this Academy (Note: Professional supporting evidence from e.g. a doctor; psychologist; social worker; is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the Academy in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.)
- 1.3 Children who RESIDE in the Foundation Parishes of Bretherton, Croston, Eccleston, Mawdesley with Bispham and Wrightington with Heskin, with parents meeting faith commitment as outlined in Appendix 1 section 2.5 of the Admission Policy which is one-third of the total places (currently 63 of 190 places). At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.
- 1.4 Children who RESIDE in the Named Parishes of Appley Bridge, Banks, Douglas in Parbold, Hesketh with Becconsall, Hoole, Leyland St James, Rufford and Tarleton with parents meeting faith commitment as outlined in Appendix 1 section 2.5 of the Admission Policy, to fill the balance of one-third of the places allocated of the total intake numbers which have not been filled from criterion 1.3. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.

- 1.5 Children with a parent employed by the Academy on a permanent contract either full or part-time for at least 2 years prior to the date of application.
- 1.6 Children who have other siblings attending the school at the time of application and on the date of admission. For the definition of 'sibling' please refer to Section 2.7.
- 1.7 Children who RESIDE in the Foundation Parishes of Bretherton, Croston, Eccleston, Mawdesley with Bispham and Wrightington with Heskin, with parents meeting faith commitment as outlined in Appendix 1 section 2.5 of the Admission Policy who cannot attain a place under 1.3 because the criteria of one-third of places allocated according to faith commitment has already been allocated. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.
- 1.8 Children who RESIDE in the Foundation Parishes of Bretherton, Croston, Eccleston, Mawdesley with Bispham and Wrightington with Heskin, with parents who do not meet the faith commitment outlined in Appendix 1 section 2.5 of the Admission Policy. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.
- 1.9 Children who RESIDE in the Named Parishes of Appley Bridge, Banks, Douglas in Parbold, Hesketh with Becconsall, Hoole, Leyland St James, Rufford and Tarleton with parents meeting faith commitment as outlined in Appendix 1 section 2.5 of the Admission Policy who cannot attain a place under 1.4 because the criteria of one-third of places allocated according to faith commitment has already been allocated. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.
- 1.10 Children who RESIDE in the Named Parishes of Appley Bridge, Banks, Douglas in Parbold, Hesketh with Becconsall, Hoole, Leyland St James, Rufford and Tarleton with parents who do not meet the faith commitment outlined in Appendix 1 section 2.5 of the Admission Policy. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.
- 1.11 Children who RESIDE in other parishes with parents meeting faith commitment as outlined in Appendix 1 section 2.5 of the Admission Policy. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.
- 1.12 Children who RESIDE in other parishes with parents who do not meet the faith commitment as outlined in Appendix 1 section 2.5 of the Admission Policy. At the point of oversubscription within this criterion, places will be offered in rank order of distance from the school to the home address as determined in Appendix 1 section 2.4 of this document.

### Appendix 1

For the purposes of the admission procedures, please note that the area included in an Ecclesiastical Parish may not be the same as that in a civil, Council "Parish".

- 2.1 APPLICATION FORMS for admission are enclosed with this document.
- 2.2 It is important that applications for admission are made by the date indicated both on the Lancashire Admissions Form and the school's own Supplementary Form for Admission, which Application may also be made on-line by using the common application form but the Supplementary Form for Admission must be completed on paper and sent to the school by Thursday 31 October 2019, and this is essential for those wishing to apply under a faith criteria. It is not normally possible to change the order of your preferences for schools after the closing date.
- 2.3 Where this Policy refers to location, this means location of residence and not to the location of the Primary school attended.
- 2.4 Distance will be measured using a computerised measuring system from the address point of the Academy to the address point of the child's home. This is the Local Authority system and is a straight line (radial) measure.  
*Where there are more applicants for the available places within a criterion, then the distance between the Ordnance Survey address points for the Academy and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s).*
- 2.5 If an application is to be considered under 'faith commitment' this is **fortnightly worship for a period of at least one year by the more involved parent who is involved in the worshipping life of a Christian church with membership of Churches Together in England. (Please note – the period of worship would be at least 1 year before 1 September 2019).**
- 2.6 The term "parent" in this Policy is interpreted by the Governors to mean parents, legal guardians and step-parents.
- 2.7 The term "sibling" in this Policy is interpreted by the Governors to include, step, half, foster and adopted brothers and sisters, residing at the same address.
- 2.8 This Admission Policy will be applied, on behalf of the Governors, by an Admissions Committee, appointed by the Governors.
- 2.9 The Governors will review their Admissions Policy annually in the light of experience and as circumstances change.
- 2.10 The Governors have reviewed this Admissions Policy in accordance with the DfE School Admission Code February 2012.

### Appendix 2

- 3.1 The maximum number of places for the year, as agreed with the Local Authority, and following consultation with the Diocese of Blackburn and other local schools, will be 190.
- 3.2 If the number of applications for admission exceeds the agreed admission number the Governors will apply the criteria of the Admissions Policy. Where there are twins, triplets etc wanting admission and there is only a single place left within the admission number, then the governing body will exercise as much flexibility as possible. If places for both twins or all triplets, etc cannot be offered, the family will be advised accordingly. This may also apply to siblings who are in the same year group. If only a single place can be offered for twins or triplets, then the Local Authority's system for a random draw will decide which student receives an offer.
- 3.3 The school serves the five Foundation Ecclesiastical Parishes of Bretherton, Croston, Eccleston, Mawdesley with Bispham and Wrightington with Heskin.
- 3.4 The school also admits students resident in the eight Ecclesiastical Parishes of Appley Bridge, Banks, Douglas in Parbold, Hesketh with Becconsall, Hoole, Leyland St James, Rufford, and Tarleton.
- 3.5 Children from other areas are also considered.
- 3.6 Where there are extenuating circumstances for an application being received after the last date for applications, and it is before the Governors have established their list of students to be admitted, then it will be considered alongside all the others. Otherwise, applications which are received after the last date will be considered after all the others, and placed on the waiting list in order according to the criteria.
- 3.7 Our Waiting List is compiled in accordance with our Admissions Criteria. Parents of children who are not admitted can request to have their names placed on the waiting list. Late applications for the school will be slotted into the order according to the extent to which they meet the criteria. This waiting list will operate for the whole of the autumn term.
- 3.8 The school is a Church of England Academy with a strong commitment to the family and local community. Governors admit students without regard to their academic ability.
- 3.9 The address of a student used on the school's supplementary form for admission must be the currently domiciled one at the time of application, ie the family's main residence. If the address changes subsequently, the parents should notify the school. Where parents live at different addresses, and there is shared parenting, the address of the Child Benefit recipient will be used in the first instance. If there are concerns about this, the address where the child normally wakes up Monday to Friday may be taken into consideration. Parents may also be asked to show evidence of the claim that is being made for the address, e.g. identity cards of various sorts showing the child's address is the one claimed. Where there is dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties, e.g. the child's GP, Council Tax Office, Electoral Registration Officer, utilities provider. For children of UK Service personnel and other Crown Servants returning to area, proof of the posting is required.

### 4. APPEALS

Where the Governors are unable to offer a place because the school is over-subscribed, parents have the right to appeal to an independent admission appeal panel, set up under the school Standards and Framework Act, 1998, as amended by the Education Act 2002. Parents should notify the Schools Admission Team at County Hall within 14 days of receiving the letter refusing a place. Parents will have the opportunity to submit their case to the panel in writing and also to attend in order to present their case. Parents will normally receive 14 days notice of the place and time of the hearing.

Please note that this right of appeal against the Governors' decision does not prevent parents from making an appeal in respect of any other school.

### IN-YEAR NON-ROUTINE ADMISSIONS

It sometimes happens that a child needs to change school other than at the "normal" time; such admissions are known as non-routine admissions. Parents wishing their child to attend this school should arrange to visit the school. They will be provided with an application form once they have a definite local address. If there is a place in the appropriate class, then the governors will arrange for the admission to take place. If there is no place, then the admissions committee will consider the application and information about how to appeal against the refusal will be provided.

If you wish to visit the school before stating your preferences, please contact us.

Appeals for children moving into the area will not be considered until there is evidence of a permanent address e.g. exchange of contracts or tenancy agreement with rent book. Please note that you cannot re-appeal for a place at a school within the same school year unless there has been relevant, significant and material change in the family circumstances.

### FRAUDULENT APPLICATIONS

Where the governing body discovers that a child has been awarded a place as the result of an intentionally misleading application from a parent (for example a false claim to residence or church attendance) which effectively denies a place to a child with a stronger claim, then the governing body is required to withdraw the offer of the place. The application will then be considered afresh and a right of appeal offered if a place is refused.

**A YELLOW Supplementary Form for Admission is included separately with this pack and YOU NEED TO RETURN THIS to Bishop Rawstorne Church of England Academy by no later than Thursday 31 October 2019.**

### FURTHER INFORMATION

For September 2019, there were 452 applications for admission. Of these 190 were offered and accepted on 1 March 2019.

The cut-off line was then applied within the named parish applications (a) by faith commitment and then (b) by distance criteria.

For Entry in September 2019 Number of places offered and accepted under 1.1 (Looked After Children)	= 3
Number of places offered and accepted under 1.2 (Children with Special Medical or Social Circumstances)	= 0
Number of places offered and accepted under 1.3 (Children Residing in the Foundation Parishes with Faith Commitment)	= 26
Number of places offered and accepted under 1.4 (Children Residing in Named Parishes with Faith Commitment to fill the Balance of one-third of the places of the total intake numbers which have not been filled from criterion 1.3)	= 36
Number of places offered and accepted under 1.5 (Children of Staff)	= 1
Number of places offered and accepted under 1.6 (Children who have other siblings attending the school)	= 67
Number of places offered and accepted under 1.7 (Children Residing in the Foundation Parishes with Faith Commitment)	= 0
Number of places offered and accepted under 1.8 (Children Residing in the Foundation Parishes without Faith Commitment)	= 64
Number of places offered and accepted under 1.9 (Children Residing in the Named Parishes with Faith Commitment)	= 0
Number of places offered and accepted under 1.10 (Children Residing in the Named Parishes without Faith Commitment)	= 3
Number of places offered and accepted under 1.11 (Children Residing in the Other Parishes with Faith Commitment)	= 0
Number of places offered and accepted under 1.12 (Children Residing in the Other Parishes without Faith Commitment)	= 0
<b>Total number of applicants</b>	<b>200</b>

Please look at the description of the categories to enable you to determine which category your child's application would fall into.



# ADDITIONAL INFORMATION 2019/2020



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